

Adding a Secondary EPCS Token



DrFirst[®]

In order to add a secondary token, also known as a “Soft Token” you will need to download VIP Access by Symantec on your smart phone or tablet.

VIP Access: iPhone®, iPad®, or iPod touch®



Download and activate VIP Access using your iPhone, iPad, or iPod touch.

Choose one of these options:

- Download from the Apple® App Store by searching the Business category for **VIP Access**
- Download from iTunes and sync your iPhone or iPod touch

VIP Access: Android®



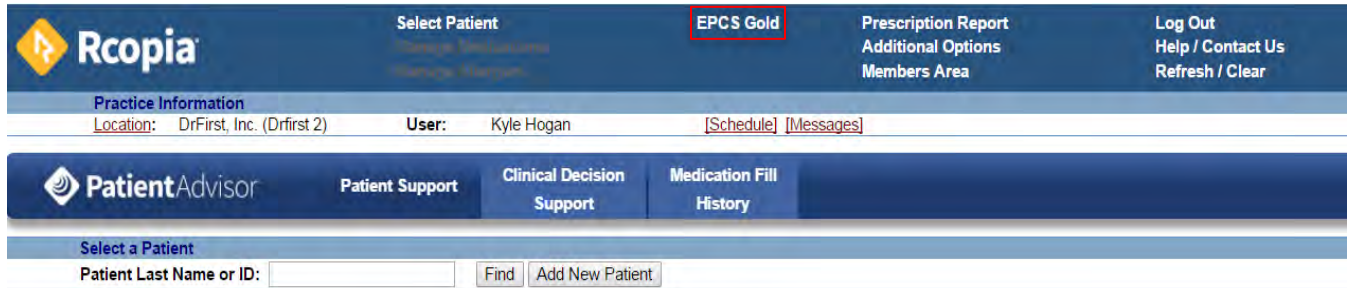
Search Android Market

Search for **VIP Access** in the Android Market from your phone or Android device.

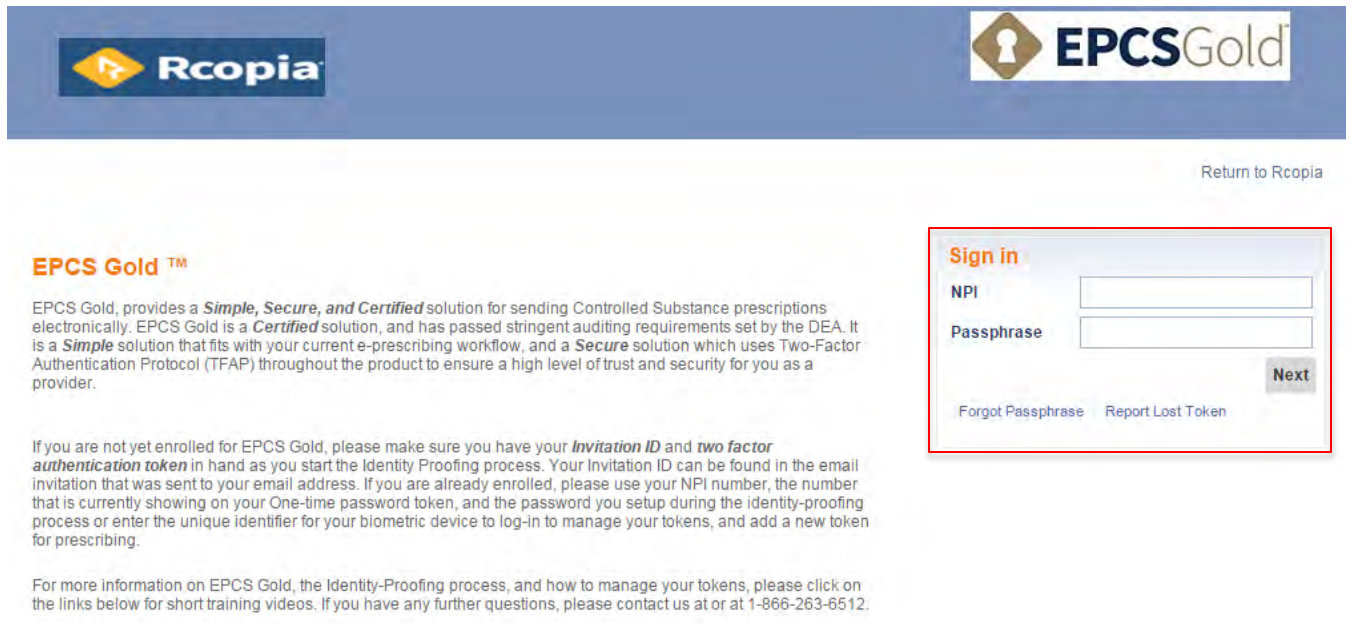


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Once you have downloaded the VIP Access app, login to Rcopia and click on **EPCS Gold** from the top toolbar as shown below.




Once you click on **EPCS Gold**, you will need to login to your EPCS Gold account using your NPI and passphrase, and then your token pin (OTP).



Once you login you can click on **Manage Tokens** to bind the soft token to your account.

EPCS Gold Prescriber Dashboard



Home Profile Tokens Reports Contact Us Logout

Name: Wayne Best NPI: 1871596924

Organization Name	Status
Test	INACTIVE

Token Name	Serial #	Status
Doctor iPhone Token	VSMT81162469	Active

[Manage Tokens](#)

From here you can view your current token(s) and add a new token by clicking on **Add New Token**.

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Name: KYLE HOGAN NPI: 2981111091

Token Name	Credential ID	Manufacturer	Issuer	Type	Model	Status	Action
Orange Token	AVT937543439	SYMANTEC	DRFIRST	OTP HARD TOKEN	VIP	Active	Disable / Delete
iPhone	VSMT68655729	SYMANTEC	DRFIRST	OTP SOFT TOKEN	OTP SOFT TOKEN	Active	Disable / Delete
Katie's Phone	VSMT48228241	SYMANTEC	DRFIRST	OTP SOFT TOKEN	OTP SOFT TOKEN	Active	Disable / Delete

[Show Deleted Tokens](#)

[Add New Token](#)



Next, you will enter the 6 required fields to activate the new soft token as shown below.

1. Token Manufacturer – Symantec
2. Token Issuer – DrFirst
3. Token Type – OTP Soft Token
4. Token Name – Choose whatever you wish (i.e. “iPhone token”)
5. S/N or Credential ID – This is the Credential ID displayed on the screen
6. OTP – This is the 6 digit security code displayed on the screen

Add Two Factor Authentication Token

Token Manufacturer *	<input type="text" value="SYMANTEC"/>	?
Token Issuer *	<input type="text" value="DRFIRST"/>	?
Token Type *	<input type="text" value="OTP SOFT TOKEN"/>	?
Token Name *	<input type="text"/>	?
S/N or Credential ID *	<input type="text"/>	?
OTP *	<input type="text"/>	?

Once you have finished entering in all 6 required fields, click **Save** and your token will be activated and ready to use.

