

Adding a Secondary EPCS Token



In order to add a secondary token, also known as a "Soft Token" you will need to download VIP Access by Symantec on your smart phone or tablet.



VIP Access: iPhone, iPad, or iPod touch

Download and activate VIP Access using your iPhone, iPad, or iPod touch.

Choose one of these options:

- Download from the Apple®App Store by searching the Business category for VIP Access
- Download from iTunes and sync your iPhone or iPod touch

VIP Access: Android-



Search Android Market Search for VIP Access in the Android Market from your phone or Android device.



Once you have downloaded the VIP Access app, login to Rcopia and click on **EPCS Gold** from the top toolbar as shown below.

🚯 Rcopia	Select Pati	ient) Hillionarran Na rparti	EPCS Gold	Prescription Report Additional Options Members Area	Log Out Help / Contact Us Refresh / Clear
Practice Information Location: DrFirst, Inc. (Drfirst 2)	User:	Kyle Hogan	[Schedule] [Mes	sages]	
PatientAdvisor	Patient Support	Clinical Decision Support	Medication Fill History		
Select a Patient		Second Second			
Patient Last Name or ID:		Find Add New Patier	nt		

Once you click on **EPCS Gold**, you will need to login to your EPCS Gold account using your NPI and passphrase, and then your token pin (OTP).

	EPCS Gold
EPCS Gold TM EPCS Gold, provides a <i>Simple, Secure, and Certified</i> solution for sending Controlled Substance prescriptions electronically. EPCS Gold is a <i>Certified</i> solution, and has passed stringent auditing requirements set by the DEA. It is a <i>Simple</i> solution that fils with your current e-prescribing workflow, and a <i>Secure</i> solution which uses Two-Factor Authentication Protocol (TFAP) throughout the product to ensure a high level of trust and security for you as a provider.	Sign in NPI Passphrase Next Forgot Passphrase Report Lost Token
authentication token in hand as you start the Identity Proofing process. Your Invitation ID can be found in the email invitation that was sent to your email address. If you are already enrolled, please use your NPI number, the number that is currently showing on your One-time password token, and the password you setup during the identity-proofing process or enter the unique identifier for your biometric device to log-in to manage your tokens, and add a new token for prescribing. For more information on EPCS Gold, the Identity-Proofing process, and how to manage your tokens, please click on the links below for short training videos. If you have any further questions, please contact us at or at 1-866-263-6512.	
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Once you login you can click on **Manage Tokens** to bind the soft token to your account.

		EPCS	Gold Prescriber	r Dashboard		EPC:	SGO
Home	Profile	Tokens	Reports	Contact Us	18	Logout	
Name: Wayne Best	NPI: 1871	596924					
Name: Wayne Best Organization Name	NPI: 1871 Current Organization Gra	596924 Ints Status			Token Name	Current Tokens	Status

From here you can view your current token(s) and add a new token by clicking on **Add New Token**.

Home	Profile	Tok	ens	Rep	orts (Contact Us	;	Return	to Rcopia
Name: KYLE HO	GAN		N	PI : 298111	1091				
		Current T	okens						
Token Nam	e Credent	ial ID	Manu	facturer	lssuer	Туре	Model	Status	Action
Orange Token	AVT937	543439	SYM/	NTEC	DRFIRST	OTP HARD TOKEN	VIP	Active	Disable / Delete
iPhone	VSMT68	655729	SYMA	NTEC	DRFIRST	OTP SOFT TOKEN	OTP SOFT TOKEN	Active	Disable / Delete
Katie's Phone	VSMT48	228241	SYMA	NTEC	DRFIRST	OTP SOFT TOKEN	OTP SOFT TOKEN	Active	Disable / Delete
Show Deleted	Tokens en								
	(A)	Jul					S	U®	

Next, you will enter the 6 required fields to activate the new soft token as shown below.

- 1. Token Manufacturer Symantec
- 2. Token Issuer DrFirst
- 3. Token Type OTP Soft Token
- 4. Token Name Choose whatever you wish (i.e. "iPhone token")
- 5. S/N or Credential ID This is the Credential ID displayed on the screen
- 6. OTP This is the 6 digit security code displayed on the screen

Add Two Factor Au	thentication	Toke	n	
Token Manufacturer *	SYMANTEC	•		0
Token Issuer *	DRFIRST			0
Token Type *	OTP SOFT TO	KEN	•	0
Token Name *				0
S/N or Credential ID *				0
OTP *				0
	Save			

Once you have finished entering in all 6 required fields, click **Save** and your token will be activated and ready to use.

